

**NOTIFICATION OF READINESS
FOR THE PUBLIC ORAL PRESENTATION OF THE DISSERTATION DEFENSE***

Candidate's Name: _____

Candidate's Banner ID: _____

Degree Program: _____

Dissertation Committee Members: _____
(Chairperson)

NOTE: If the date of the defense falls outside of the regular Fall or Spring semester, the student must attach written consent from all committee members that they agree to review the dissertation and attend the oral defense.

Outside Committee Member (for second defense only)

Title of the Dissertation: _____

Date of the Oral Presentation: _____

(Start) Time of the Presentation: _____

Location of the Presentation: _____

Date: _____ Signed: _____
(Dissertation-Committee Chairperson)

Date: _____ Signed: _____
*(Dean/Associate Dean/Center Director)***

* This form must be completed and delivered to the Doctoral Candidacy Advisor (DuBourg Hall, Room 420D), at least two **two weeks** before the date of the public, oral presentation of the dissertation

** Signature conveys approval of the committee chair, dissertation committee, and outside committee member if required.

The **Dissertation-Committee Chairperson** is responsible for this form.

A list of those individuals the major field desires to receive invitations to this specific presentation may accompany this form with their email address. Invitations that must be sent by the USPS are the responsibility of the major field.

Please note that the University community will be informed of the day, date, time, and location of the presentation, initially one week in advance, via Newslink.

The Dissertation-Committee Chairperson should note:

Two results are reported: one for the oral defense and a second for the written dissertation.

If the decision for the defense is unfavorable, a new Notification of Readiness will be required for the second defense. An outside committee member (a SLU faculty member from another program) must be included in the second defense.

Doctoral Candidate: please note that the dissertation is not to be given to the Doctoral Candidacy Advisor in advance of the format review appointment. The format review appointment is held after the defense and after all changes have been made that were recommended by the committee.

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