

Minutes
Undergraduate Academic Affairs Committee
May 11, 2017

Members in Attendance: C. Boyd, D. Barbeau, E. Blessing, G. Barker, J. Haugen, J. Burwinkel, J. Langan, K. Thatcher, M. Higgins, M. Allen, M. Sabick, N. Westhus, R. Wood, S. Naeger, and T. Gasmi

Guests in Attendance: A. Bart

Call to Order: Rob Wood called the meeting to order at 8:30 a.m.

Approval of Minutes from the April 13, 2017 Meeting: Minutes from the April 13, 2017 meeting were unanimously approved with corrections.

Agenda Items:

Substantive Change - Middle Eastern Studies

Rob noted that this was a rather substantive change due to the dropping of Arabic. The program change form has been revised pretty significantly by eliminating the language requirement and substituting in some other things. It was noted that they have had some problems maintaining consistent quality of instruction. The enrollments are low especially when you get up into the more advanced sections.

Per Gary Barker, this was a lengthy topic of discussion at the A&S Faculty Council. The point of view was put forward that you really cannot have Arabic studies without a language component. Peer institutions that we would all say are creditable institutions do have Arabic studies that don't have a language.

The A&S Faculty Council approved of the changes that Middle East Studies put forward. The room was not thrilled about it but it did pass.

The enrollment is not robust enough to justify Middle East Studies. It has fluctuated between eight and ten students. Next year it will be down to four. This is a very difficult language and with the language piece out, there could be greater interest.

If we don't make a decision, we can tell them that by September we would like to see a revised programmatic proposal. This way, we can take a look at what this minor looks like without Arabic and with these other things included as substitutes.

Kathleen Thatcher will write a conditional statement stating that the assessment plan needs to be worked out quickly.

A motion was received to approve the program with an updated student learning outcomes plan (J. Langan). A second was also received (J. Burwinkel) and it passed unanimously.

Health Information Management/Health Data Science (HIM/HDS)

Dean Higgins asked why we are not requiring 150 credits for two degrees. He stated that this committee is approving this change with no policy and that the University needs to establish a threshold with respect to what is the minimum/maximum credits that can count up/down.

A motion was received to table this proposal until we have a clear policy regarding the number of graduate hours that can count toward undergraduate program. A second was received and unanimously approved.

Health Information Management/Law (HIM/LAW)

Amy Harkins reworked this proposal based on comments received at the general UAAC meeting.

Once again, a motion was received to table this proposal. A second was received and unanimously approved.

Jay Haugen's Policy Proposals Update

Academic Standing

Probation rules were changed to less than 1.0 GPA or three or more unresolved course extensions.

There was some concern over the use of the word "probation". Some feel that there is a negative connotation around the word.

With the exclusion of number three, which needs further discussion, the members voted unanimously to approve the amended proposal.

Grade Appeal

Some people feel that 6-months is too long. All were in favor of a shorter length of time.

Jim Burwinkel moved to change the first line to “within 90 days from the date that the grade is posted.” There was a second and this change unanimously passed with amendment.

Transfer Credit

This is a complete rewrite of this policy. It is eliminating the policy that said that you couldn't have more than sixty-four credits from a community college. Just because we accept a credit doesn't mean it applies to a student's degree. Therefore, having a limit is artificial.

It was agreed to delete the third bullet: “The course work does not duplicate or overlap previous work.”

The paragraph regarding the ten year limit to transfer credit credits, came directly from the last printed admissions catalog. It is technically already policy and is just be placed into this portion.

A motion was received to approve with corrections. A second was then received, and unanimously approved.

Repeating Courses

This was rewritten after discussion at last month's meeting.

A motion was received to approve the amended policy. A second was then received, and unanimously approved.

Announcements:

Rob announced that he is going to look over the UAAC roster. There are a few members that never come to meetings and should be replaced. There are also several people whose terms are up.

Meeting was adjourned at 10:02 a.m.